

**ALABAMA STATE UNIVERSITY
STATUS OF UNIT OBJECTIVES**

MAJOR UNIT: Academic Affairs

SUBUNIT: Levi Watkins Learning Center

DEPARTMENT: Library Automation

TIME PERIOD: April 2011

RESPONSIBLE PERSON: Randy Curtis

TITLE: Microcomputer Systems Technician

MAJOR UNIT: ACADEMIC AFFAIRS						
DEPARTMENT: UNIVERSITY LIBRARY – EDUCATIONAL MEDIA CENTER						
NO.	UNIT OBJECTIVES/ ACTIVITIES	ACTIVITES	METHODS OF ASSESSMENT	CRITERIA FOR SUCCESS	RESULTS	USE OF RESULTS
1	To continue to ensure reliable, secure, innovative, and customer-oriented information technology services to University Library staff and patrons by implementing a desktop disaster recovery and backup solution with a 24 hour recovery standard.	Not much activity. Still examining an alternate method of disaster recovery for a UNIX server from a Windows desktop to a recovery/ storage system.	Review of policies to ensure that all critical archival data from various departments is available via offline backup and that backup is reliable.	Successful implementation of this process will minimize data loss (servers and desktops) from software crashes and increase productivity and reliability of data restoration.	Verified that all current data is backed up. Verified that previously backup data is readily accessible. Concluded that further research is needed to examine new methods of storage and disaster recovery.	
2.	To implement an offline back-up and recovery system for University Library's PRINT, ERESERVES and UNIX application server.					